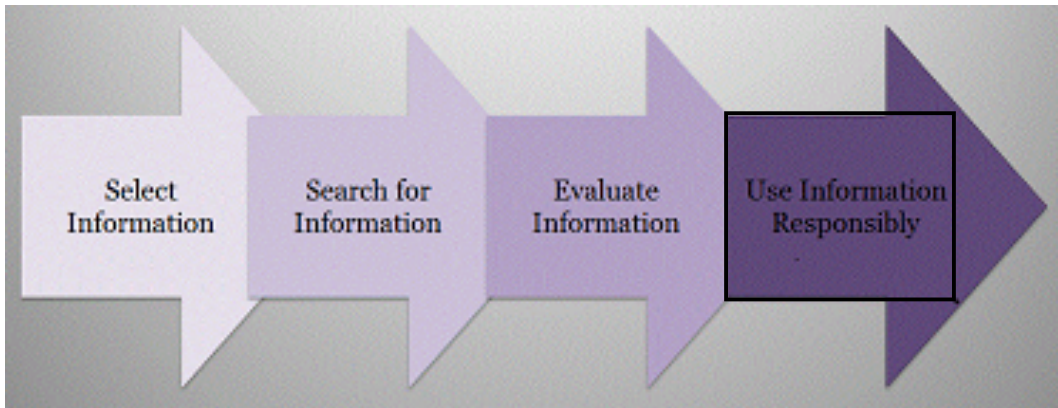


Name: \_\_\_\_\_



## Use Information Responsibly Worksheet



*Graphic is the property of CREDO Reference and is used by permission.*

### Directions

Use the Citation Guide, accessible from the Student Resources tab on the library home page, to help you format a citation, in MLA format, for the information source provided to you by the instructor

### Source Information

Provide information about your information source in the spaces provided below. You will not fill in every blank, only those that pertain to the type of information you are citing.

Author or editor: \_\_\_\_\_

Sponsoring institution or organization: \_\_\_\_\_

Publisher: \_\_\_\_\_

Title of article or web page: \_\_\_\_\_

Title of magazine, journal, website, or book:  
\_\_\_\_\_

Volume and issue of magazine or journal: \_\_\_\_\_

Place of Publication: \_\_\_\_\_

Format: \_\_\_\_\_

Date of publication: \_\_\_\_\_

Date of Access: \_\_\_\_\_

Name: \_\_\_\_\_

## Citation

Now arrange the information in the correct format according to the Citation Guide and/or the Purdue Online Writing Lab (OWL), found at <https://owl.english.purdue.edu>. Pay attention to capitalization and punctuation and write neatly so that your group recorder can read what you have written.

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## Recorder Instructions

Use the citation information provided by your group members to create a Works Cited page in Microsoft Word.

Format the document as below:

English 103, Section #

Citation Exercise

Group members: (provide names here)

### Works Cited

Use the *MLA Sample Works Cited Page* from the MLA Formatting and Style Guide accessible from the Purdue Online Writing Lab website (<https://owl.english.purdue.edu>) to format the rest of the document.

## Remember

Check each other's work! The group receives the same grade, so it is in your best interests to look for any mistakes and correct them before the Works Cited page is turned in.